

# East Windsor Public Schools

## Strategic Plan

### 2016-2021

This document, adopted on December 19, 2016, is the East Windsor Public Schools' 5-year Strategic Plan. It is the obligation of the Board of Education and the Superintendent of Schools to review and, if necessary, update this plan at least once a year.

#### Domain One: Curriculum, Instruction, and Assessment

**Goal:** To sustain a continuum of services to improve the academic, social, emotional, and wellness development to ensure that all East Windsor students are ready to be successful in college or their careers.

#### Strategic Objectives:

- 1.1 Continue to review, revise, and implement all curriculum.
  - a. Include Research, English as a Second Language (ESL), Social Emotional Learning (SEL) and Handwriting
  - b. Ensure vertical alignment of standards PreK-12 in all subject areas.
  - c. Create standards based formative and summative assessments.
  - d. Include hands on experiences for students as warranted.
  - e. Include Science, Technology, Engineering and Math (STEM) as appropriate.
  - f. Integrate opportunities for personalized learning.
- 1.2 Implement standards based report cards and investigate alternative ways to measure student progress throughout the district.
  - a. Investigate various ways to evaluate student progress.
- 1.3 Embed the use of technology throughout all curriculum areas.
  - a. Teach the manner in which to use web-based resources and technology responsibly (Digital Citizenship).
  - b. Continue to investigate and expand web-based resources.
  - c. Ensure students have the keyboarding and word processing skills necessary for accessing technology at all grade levels.
  - d. Embed opportunities for students to reach out to local, national, and international communities.
- 1.4 Maximize the use of Student Success Plans for Grades 5-12 including parent engagement in the process.
- 1.5 Implement regular education summer school at all levels.
- 1.6 Investigate opportunities to increase program offerings at all levels such as world languages, arts, vocational, job shadowing/internships, and Advanced Placement courses.
- 1.7 Ongoing monitoring of the implementation of the Scientific Researched Based Intervention (SRBI) process across all grade levels.
  - a. Identify additional options for intervention.
  - b. Implement with fidelity the Service Team Process.
- 1.8 Increase Talented and Gifted (TAG) program opportunities.

## **Domain Two: Professional Learning**

**Goal:** To provide formal and informal opportunities for faculty and staff to further enhance their skills to create successful learning environments for all East Windsor students.

### **Strategic Objectives:**

- 2.1 Enhance new teacher orientation and mentoring program.
- 2.2 Utilize Academic Coaches in each school.
- 2.3 Investigate formats to provide interdisciplinary, cross district, and intra-district professional collaboration opportunities.
- 2.4 Re-examine the Instructional Focus Areas.
- 2.5 Expand training on the Service Team process.
  - a. To include training on the identification of data sets and analysis.
  - b. To include training on differentiation of instruction.
- 2.6 Expand professional learning on the components of a Safe School Climate.

## **Domain Three: Family and Community Engagement**

**Goal:** To create and implement communication methods and to create opportunities for families and the community partners to be involved in the education of East Windsor students.

### **Strategic Objectives:**

- 3.1 Survey families to determine optimal communication methods and topics (what do they want to hear about)
- 3.2 Ensure families are aware of translation services within the district.
- 3.3 Re-visit the use of social media to increase communication about the district to the community.
  - a. To include Twitter, an app for Plus Portal, virtual meeting options, conveying student recognition, and positive news regarding EWPS.
- 3.4 Increase the opportunities for child care and transportation for academic based events, i.e. parent teacher conferences, school performances, PTO meetings, Booster Club meetings, School Governance Council meetings, etc.
- 3.5 Continue community outreach activities.
  - a. Luncheons for senior citizens at each of the schools.
  - b. School based coffee hours with the Superintendent, Administrators, and Board of Education members.
  - c. Q & A sessions at Town building locations with the Superintendent, Administrators, and Board of Education members.
  - d. Explore the use of parent liaisons for communicating news regarding the district to other parents.
- 3.6 Maximize the community calendar to include all school events and Town events.
- 3.7 Expand the parent information sessions.
  - a. May include autism, STAR testing, Student Success Plans, course selection process, Plus Portal, student recruitment and retention within BBES, EWMS and EWHS, technology within the district, internet safety, drug and alcohol use, behavioral health, etc.
- 3.8 Research opportunities for qualifying families for free or low cost internet and free devices for home use.
- 3.9 Collaborate with the Family Resource Center (FRC), Parent Teacher Organization (PTO), and the EWHS Booster Club to expand parent participation.

## **Domain Four: Physical Plant**

**Goal:** Upgrade and maintain all District Buildings to promote an attractive, safe, and accessible learning environment for all East Windsor students.

### **Strategic Objectives:**

- 4.1 Continue to request Capital Improvement Projects (CIP) to the town CIP Committee.
  - a. Explore the feasibility of new gymnasium floors at EWHS and BBES, central air conditioning, replacement of water fountains with filtered water stations, handicapped accessible locker rooms and showers at EWHS and EWMS, flooring, new windows/screens, a pool, and updating staff/student bathrooms throughout the district
  - b. Explore the feasibility of improved parking throughout the district, replace the track and field grounds at EWHS, purchase a new soccer scoreboard, expand irrigation on school grounds to improve landscaping, improvement to EWMS and BBES athletic fields, and build a greenhouse.
- 4.2 Install electronic signage in front of all buildings.
- 4.3 Establish a written 5-year plan for repair and maintenance of the buildings.
  - a. Include, but not limited to painting of hallways and classrooms, replacement of shades and blinds, replacement of drop ceiling panels, replacement/removal of lockers, replacement of carpeting, etc.
- 4.4 Inventory athletic equipment.
- 4.5 Encourage the placement of a Community Health Center (CHC) clinic at EWMS.
- 4.6 Explore the need for additional storage in all buildings.
- 4.7 Continue to improve security procedures.
- 4.8 Expand the security infrastructure throughout the district.
- 4.9 Build a secure entry vestibule for EWMS and EWHS.
- 4.10 Improve interior signage.

## **Domain Five: Operations**

**Goal:** Upgrade and maintain all operational systems to maximize administrative and instructional decision-making processes.

### **Strategic Objectives:**

- 5.1 Re-examine and strengthen the use of the Instructional Leadership Team (ILT).
  - a. Include identifying researched based best practices, most efficient utilization of school based budget funds, provide feedback and recommendations to building principals for professional development needs, and to improve communication to staff regarding initiatives and building/district procedures.
- 5.2 Create procedures to more efficiently transition student cumulative record between schools.
- 5.3 Continue central registration.
- 5.4 Establish tours of the buildings for new families.
- 5.5 Create procedures to more efficiently share student intervention history between grades and schools.
- 5.6 Ensure family and staff demographic information is updated across all platforms, i.e. Rediker, School Messenger, etc.
- 5.7 Explore the feasibility of re-establishing middle school sports and more after school activities.
- 5.8 Investigate the use of an early/late bus for BBES before/after school programs.
- 5.9 Explore the use of the EWMS courtyard for lunch.

## **Domain Five: Operations**

### **Strategic Objectives:**

**(continued)**

- 5.10 Maintain an efficient data center.
- 5.11 Create replacement schedule for all technology.
  - a. Include updating to Smart TVs in all instructional spaces, 1:1 devices, etc.
- 5.12 Provide 1:1 devices Grades K-2.
- 5.13 Investigate and provide devices in Pre-K.
- 5.14 Create a distribution plan for the dissemination of 1:1 devices.
- 5.15 Ensure all staff have 1:1 devices.
- 5.16 Optimize use of student database.
- 5.17 Optimize the use of the online learning platform (Plus Portal).
- 5.18 Develop a continuum of assistive technology.
- 5.19 Expand use of kiosk media throughout the district.
- 5.20 Seek student input regarding food service menu options.
- 5.21 Explore timing of the lunch waves at each of the schools.
- 5.22 Update and distribute employee handbook annually.
- 5.23 Update job descriptions and make them available on the website.

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